

## How you can help

You can help promote enjoyable parks, facilities and programs in our community by:

- Taking responsibility for your actions and respecting others in municipal facilities, programs and parks.
- Setting a good example for your family, team members and those around you.
- Cleaning up after your group activities such as picnics and sports tournaments in Municipal parks
- Respecting property, materials and equipment when using services or participating in programs at our facilities, in our parks and on our trails.
- Reporting safety or security concerns such as graffiti, broken glass or burnt out lights on any Municipal facility or property.
- Reporting vandalism such as a park bench in need of repair or playground equipment that has been tampered with.
- Reporting activities such as verbal assaults, threats, aggression, physical harm, alcohol consumption, theft and harassment.



**Respect & Responsibility**

### Questions?

For more information, you can review the Rzone Policy on the municipal website at [westgrey.com/rzone](http://westgrey.com/rzone), call 519-369-2200 or email [info@wesgrey.com](mailto:info@wesgrey.com)

The Rzone Policy has been adapted with permission from the Town of Oakville.

*West Grey*



**Respect & Responsibility**



# Rzone: Respect & Responsibility

## What is Rzone?

Rzone is an operating procedure that applies to all of the Municipality of West Grey's facilities, properties and programs. The Rzone procedure enforces a code of conduct, which includes a set of expectations around violence, vandalism and inappropriate behaviour for participants and the general public.

## What does Rzone mean?

The 'R' in Rzone stands for Respect and Responsibility.

- Respect for Yourself
- Respect for Others
- Responsibility for Your Actions

The Rzone logo serves as a reminder to staff and the public that the operating procedure is in effect and applies to everyone: participants, officials, spectators, visitors, parents and staff.

## What is the goal of Rzone?

The goal of this policy is to promote a positive, safe and supportive environment for all members of the public and staff. In addition, this procedure encourages respect, commitment and considerate relationships between the municipality and members of the public.

## Does Rzone only apply to sports organizations?

No. Rzone applies to all members of the public and staff at all municipal facilities, properties, Municipal sponsored events, programs, in written or verbal communications (including email or phone), in Municipal vehicles, or at any other location where Municipal staff are present.

## What type of incidents can or should be reported?

All forms of violence, vandalism or inappropriate behaviour are unacceptable on municipal properties, facilities or in programs. Incidents involving the following should be reported:

- Verbal and physical assault
- Harassment, threats or aggression
- Illegal consumption of alcohol or drugs
- Vandalism or theft
- Possession of weapons
- Attempts to goad or incite anger in others
- Contravention of Municipal by-laws, policies, or procedures
- Inappropriate social media posts

## If a situation occurs, how quickly should it be reported?

For best and timely resolutions, incidents should be reported within 24 hours.

## How can I report an incident?

If you're involved in or witness a situation at a Municipal facility and a staff member is present, you can report it to the staff member directly. They, with your assistance, will complete an incident report. If the situation occurs at an 'outdoor' facility where staff is not available and it involves a community organization, report it to the organization in charge.

Alternatively, reports may be filed online at [westgrey.com/rzone](http://westgrey.com/rzone) or emailed to [info@westgrey.com](mailto:info@westgrey.com).

## What happens once a report has been made?

Whether reported in person, through an organization or online, the report will be logged by Municipal staff and will either be dealt with directly by the Municipality or forwarded to the appropriate group or organization for follow up.

Each report will be reviewed on an individual basis. The nature and degree of discipline will be determined by the severity of the situation.

## If I report an incident, will it be kept confidential?

The municipality will protect confidentiality under MFIPPA